

Select Board Meeting  
March 4, 2025

1. Call to Order – 6:00pm
2. Pledge of Allegiance – Doug Norman. Chair led the Pledge of Allegiance
3. Roll Call – Doug Norman, Mark Bradstreet, Sandra Otis-Anderson, Wes Norton. Steve Tanguay was absent.
4. Announcements – The manager announced that election polls are open until 8pm at the Community Building.
5. Acceptance of Minutes- Motion: Sandra Otis-Anderson made a motion to accept the minutes as written for the February 18, 2025 select board meeting. Second: Mark Bradstreet. Vote 4-0-0.
6. Acceptance of the agenda – Motion: Sandra Otis-Anderson made a motion to accept the agenda with no eleventh-hour items. Second: Mark Bradstreet Vote 4-0-0
7. Public Comment – No comments
8. Old Business
  - a. Tax Anticipation Note Award - There were four banks that bid and The First was the low bid with a rate of 5.54%. Motion by Mark Bradstreet seconded by Sandra Otis-Anderson to accept the bid from The First. Vote 4-0-0.
  - b. Information Center Lease – The Historic Preservation Commission was present to talk about the plans for the Information Center. They are interested in the preservation and a safe place for it in the future. The lease being presented was for a five-year term but could be severed with written notice by either party. Phyllis Sommer was present and expressed her willingness to sign the Lease and Hold Harmless agreement. Janine Carpenter of the Historic Preservation Commission did the presentation on behalf of the Commission. They discussed the renovations and added that they would like to see power and a pota-pottie located at the site. Phyllis Sommer explained that was not acceptable and that when customers come to her shop, she refers them to the wharf and this has been working well for years. Doug Norman suggested that a committee be formed to make final recommendation on repairs to the Selectboard. The committee will recommend two people to it. The board expressed that they would like to see the center open for this season and the goal of this committee should reflect that. The manager will coordinate the first meeting. Phyllis asked that we coordinate with her son on construction. Motion: Wes Norton and seconded by Mark Bradstreet to sign the lease and form the committee. Vote 4-0-0.
  - c. Water District Board of Trustees – We had two applicants for the position at the Water District. Norris Stapels and Tony Bagley. After a brief discussion Doug Norman motioned to appoint Tony Bagley to the three-year position. This was seconded by Sandra Otis-Anderson. Vote 4-0-0
  - d. Plastics Resolution – There was no new news to report on the plastics resolution. Motion by Sandra Otis-Anderson to table. This was seconded by Mark Bradstreet. Vote 4-0-0
9. New Business
  - a. Penobscot Marine Museum Request for Street Painting – The museum is doing an exhibit on the sardine industry in Maine this summer. It will culminate with a sardine festival in early October. They are seeking permission to paint fish on the roadway on Church Street. The board discussed this and felt it would be nice to consult with the Congregational church to see if they have any reservation as they share the road with the museum. They meet this week and Sandra will report back in the next meeting.
  - b. Authorization to Work with PMM for Parking Survey with TIF Funds – The manager and the museum would like to start moving forward to develop a lease and parking lot behind the museum store that could benefit all of the downtown business. It started with understanding what they actually own and writing up a description. The manager is seeking funds from YIF to get the language and review the deeds and or survey if necessary. After a discussion about who is responsible for the work a motion was made by Mark Bradstreet seconded by Doug Norman to authorize up to \$6000.00 dollars for the deed work and possible survey from TIF funds. Vote 4-0-0.
  - c. Authorization for DownEast Ad from TIF funds – Steve Tanguay has been working on this with HOBBA. He is recommending that we commit to advertising similarly to last year. This could be very beneficial as we have completed the downtown rebuild. Motion by Wes Norton seconded by Doug Norman to authorize up to \$2400 dollars for an ad in DownEast Magazine. Vote 4-0-0.
10. 11<sup>th</sup> Hour – The board agreed to have a quick workshop on April 1, 2024 at 4pm before the regular meeting. No vote was necessary.
11. Correspondence
  - a. Letter from PERC informing that the waste bypass will continue through March 2025.
  - b. Letter stating that our sprinkler system was inspected for 2025 and passed without issues.
  - c. A tank you note from Jean Shorey for the beautiful basket floral arrangement for her husband Bill.

d. The monthly statement from Ambulance billing was included. We have commitments of \$79,074.17 and have collected \$32,222.99

12. Treasurer's Warrant. Motion: Mark Bradstreet made a motion to accept the Treasurer's warrant pending signatures by the Select Board. Seconded: Sandra Otis-Anderson Vote 4-0-0

13. Town Manager's Report – Motion by Mark Bradstreet seconded by Sandra Otis-Anderson to accept the managers' report as presented. Vote 4-0-0

14. Select Board Reports

a. Mark Bradstreet reminded people that this weekend is the annual town meeting on 9am here at Union Hall. There will be fish chowder for lunch provided by the Historic Society.

b. Sandra Otis-Anderson reminded people to change their clocks this weekend.

c. Wes Norton had no reports to add.

d. Doug Norman commented that he was glad to see us finally moving forward with a plan for the Information Center.

15. Public Comment and the Viewing Public Comments – Rolf Olsen confirmed that there is a mass communications meeting on Thursday March 4, 2025. AJ Koch reported that the furnace at the North Fire Station is rebuilt. It is very old and they have to fabricate parts as there are no new parts being made for that. Doug Norman asked how the department was doing. AJ Koch updated with they did miss one call because two key people were out of town. Doug Norman asked that not everyone should be out of town at the same time. Aj responded that they try to do that but this time was unavoidable.


16. Executive Session – Mark Bradstreet motioned at 7:03pm that the select board exit regular session and enter into executive session pursuant to M.R.S.A. 1 / 405(6) (F) Confidential – (General Assistance Matters and Poverty abatement requests) Motion was seconded by Sandra Otis-Anderson. Vote 4-0-0.

At 7:05 pm Mark Bradstreet made a motion to exit executive session and return to the regular session. Second: Sandra Otis-Anderson. Vote 4-0-0

18. Decisions from Executive Session: Motions: a. Mark Bradstreet motioned to approve WP-25-12 for 100lbs tank of fuel oil with funds to come from the Jenny Lawrence Worth Poor Fund. Second: Sandra Otis-Anderson. Vote 4-0-0

19. At 7:06 pm Sandra Otis-Anderson made a motion to adjourn. Second Wes Norton: Vote 4-0-0

Respectfully Submitted



James S. Gillway  
Town Manager

Approved 3-18-2025