

## SEARSPORT PLANNING BOARD MEETING

Union Hall / Town Office

June 9, 2025

6:00pm

### Members Present

Arnaud Lessard, Vice Chair/Acting Chair  
Janine Laveway, Secretary  
Norris Staples  
Travis Otis  
A.J. Koch

### Staff

James Gillway, Acting CEO

### Members of the Public Present

None

1. Call To Order: Arnaud Lessard, Acting Chair called the meeting to order at 6:00 pm
2. Determination of Voting Members for this Meeting: Arnaud Lessard, Norris Staples, Travis Otis, A.J. Koch and Janine Laveway
3. Adjustments to the Agenda: None
4. Acceptance of the Agenda: Janine Laveway made a motion to accept the agenda as presented, seconded by Norris Staples Vote: 5-0-0
5. Approval of May 27, 2025 Minutes: Norris Staples made a motion to approve the minutes from the May 27, 2025 Planning Board Meeting as written, seconded by Travis Otis Vote: 5-0-0
6. Public Hearing. Roof Top Solar: Robert Weiss 27 McGrath Lane Map 001 050-B Shoreland Zone. Travis Otis made a motion at 6:02 pm to open the public hearing, seconded by Norris Staples. Vote: 5-0-0

The homeowner, Robert Weiss has contracted with Sun Dog Solar for the placement of a roof mounted solar system on his home located at 27 McGrath Lane which is in the shoreland zone. Neither the applicant or their agent are in attendance. There were no members of the public in attendance.

A.J. Koch made a motion that the application is complete and to close the public hearing at 6:06 pm. Motion seconded by Travis Otis Vote: 5-0-0

See Attached Review notes and Findings of Fact/Conclusions of Law Documents

7. Old Business: Janine Laveway asked for an update on work that has been done in the past. Specifically if conditions that were placed on permit approvals have been met and if so, have the permits been created. She also asked if the enforcement issues that were given to the former code enforcement office have been initiated and if so how does the planning board get the results of their request. Acting CEO James Gillway stated that the procedure is for the planning board to communicate issues to the CEO who will then investigate the appropriateness of an investigation. He



requested that the board continue to be patient and wait for the New CEO to be brought on board and then revisit this issue.

8. New Business:

a. James Gillway notified the board of the intent to file by GAC for a permit by rule from the DEP for the demolition of existing old buildings and pipes. If this is found to be in the shoreland zone, the planning board will need to issue the demolition permit.

b. Election of Officers: Acting chair Arnaud Lessard opened the floor for nominations.

CHAIR: Norris Staples motioned for nominations for board chair to open, seconded by Janine Laveway. Vote: 5-0-0. Janine Laveway nominated Arnaud Lessard for chair, seconded by Norris Staples. There being no further nominations for chair, Norris Staples motioned for nominations to cease, seconded by Janine Laveway.

Vote: Arnaud Lessard, Chair 4-0-1 (Arnaud Lessard)

VICE CHAIR: Arnaud Lessard nominated A.J. Koch, Jr. for vice chair seconded by Norris Staples. There being no further nominations for vice chair, Arnaud Lessard motioned for nominations to cease, seconded by Travis Otis.

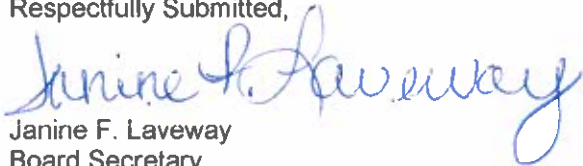
Vote: A.J. Koch, Jr Vice Chair 4-0-1 A.J. Koch, Jr.

9. Code Enforcement Officer's Report: Several permits have been issued. Three septic system inspections have been completed. The code office will continue to keep the board updated on the demolition request and status of the PBR application for GAC. There is a qualified candidate interested in the open position of CEO. The position will be going from full time to part time at 2-3 days per week with the option to work remotely in the Cloud Permit Software program.

10. Public Comment: None

11. Adjourn Meeting: Travis Otis made a motion to adjourn at 6:48 pm seconded by A.J. Koch. Vote: 5-0-0.

Respectfully Submitted,



Janine F. Laveway  
Board Secretary

APPROVED: 8-11-2025

