

SEARSPORT PLANNING BOARD MEETING

Union Hall / Town Office

August 11, 2025

6:00pm

Members Present

Arnaud Lessard, Chair  
A.J. Koch, Jr Vice Chair  
Janine Laveway, Secretary  
Norris Staples  
Travis Otis  
James Guerette, Associate  
Scott Giroux, Associate

Staff

None

Members of the Public Present

None

1. Call To Order: Arnaud Lessard, Chair called the meeting to order at 6:05 pm
2. Roll Call and Determination of Voting Members for this Meeting: Arnaud Lessard, Norris Staples, Travis Otis, A.J. Koch and Janine Laveway. Associate Members James Guerette and Scott Giroux also attended and participated but did not vote.
3. Adjustments to the Agenda: A. J. Koch made a motion to omit Item 9.a. seconded by Travis  
Vote: 5-0-0
4. Acceptance of the Agenda: Travis Otis made a motion to accept the agenda as amended,  
seconded by A.J. Koch Vote: 5-0-0
5. Approval of June 9, 2025 Minutes: A.J. Koch, Jr made a motion to approve the minutes from the June 9, 2025 Planning Board Meeting with one correction – the spelling of chair 8-b, seconded by Travis Otis Vote: 5-0-0
6. Old Business:
  - a. Oaths of Office: New associate members James Guerette and Scott Giroux were given their oaths of office as associate members for a term of 5 years each. Arnaud Lessard and A. J. Koch Jr. were given their oaths into office with a document date of 8-11-2025 retroactive to August 8, 2023 for a term of 5 years each. Their original oaths of office were not found as properly filed in the town office. The oaths were administered by Janine Laveway, Dedimus Justice  
This clarifies and establishes the following staggered terms:  
Travis Otis and Norris Staples' 5 year terms will expire in 2027  
Arnaud Lessard and A. J. Koch Jr's 5 year terms will expire in 2028  
Janine Laveway's 5 year term will expire in 2029  
James Guerette and Scott Giroux's 5 year terms will expire in 2030.
7. New Business
  - a. Welcome New Members: James Guerette and Scott Giroux were welcomed to the board.
  - b. Patriot Holdings Self Storage Facility Request Letter for re-approval: James Gillway, Interim Code enforcement office provided a letter of inquiry from Patriot Holdings regarding the re-approval of the proposed self-storage facility. The original permit was approved at the October 11,



2022 planning board meeting and was in effect for two years. Arnaud Lessard made a motion to reject the request for consideration of an extension by Belanger Engineering on behalf of the proposed Patriot Holdings Self Storage Facility based on the fact that the approved permit has expired. The motion was seconded by Travis Otis. Vote: 5-0-0

c. Meeting Structure: Janine Laveway discussed the need for the creation of the document entitled finding of fact and conclusion of law on every application that is considered by the planning board and how that might be best accomplished going forward.

8. Public Comment: None

9. Adjournment: Travis made a motion to adjourn the meeting at 6:36 pm, seconded by A. J. Koch, Jr. Vote: 5-0-0

Respectfully Submitted,

  
Janine F. Laveway  
Board Secretary

Approved: September 8, 2025

