

Minutes of Budget Advisory Committee Meeting 1/30/2020

Location: Union Hall

Members Present: Dorothy Alling, Nancy Barnes, Steve Bulloch, Brian Callahan, Ashley Curtis, George Kerper, Marjorie Knuuti, A.J. Koch, Jr., Bill Kulbe, Josh McFarlin, Michael Nahme, Sandra Otis-Anderson, Keith Otis, Jeff Pearson, Norris Staples

Members Absent: Ron Cook, Celine Kelley, John Moran

Others Present: Jim Gillway, Linda Patterson

The meeting was called to order at 7:00pm by Dorothy Alling, Chairperson.
A roll call was taken, and a quorum is present (15 members).

The minutes of the previous meeting were revised to include additional information regarding the Hospice Volunteers of Waldo County and the Waldo County YMCA.

Motion by Brian Callahan, second by Ron Cook, to accept the revised minutes of the January 23rd meeting.
Approved: 15-0-0

Town Manager James Gillway mentioned that the auditor's have finished their work.

Chair Dorothy Alling requested that in future years, the budget "book" format be revised to have only three (3) prior year "Budgets", (instead of four), and have two (2) prior year "YTD" (instead of just one). The Town Manager indicated that would be possible.

Budget Review

Department 05-20 – Public Safety / Ambulance Department

Recommended **\$319,787** on a motion by Brian Callahan, second by Sandra Otis-Anderson. (15-0-0)

Department 05-40 – Public Safety / Fire Department

Recommended **\$81,980** on a motion by Keith Otis, second by Brian Callahan (15-0-0)

Department 05-75 – Public Safety / Public Safety Building

Recommended **\$24,050** on a motion by Bill Kulbe, second by Keith Otis (15-0-0)

Department 05-80 – Public Safety / Emergency Management

Recommended **\$13,539** on a motion by Keith Otis, second by A.J. Koch, Jr. (15-0-0)

Department 05-82 – Public Safety / Street Lights

Recommended **\$30,000** on a motion by Brian Callahan, second by Bill Kulbe (15-0-0)

Department 05-84 – Public Safety / Fire Protection/Hydrants

Recommended **\$213,084** on a motion by Brian Callahan, second by Keith Otis (15-0-0)

Department 10-01 – Public Works / Highway Department

Recommended **\$477,332** on a motion by Keith Otis, second by Brian Callahan (15-0-0)

Department 10-05 – Public Works / Harbormaster

Recommended **\$19,100** on a motion by Ashley Curtis, second by Brian Callahan (15-0-0)

Department 10-10 – Public Works / Transfer Station

Recommended **\$105,040** on a motion by Keith Otis, second by Jeff Pearson (15-0-0)

Department 10-15 – Public Works / Physical Plant

Recommended **\$19,650** on a motion by Keith Otis, second by Brian Callahan (15-0-0)

Department 10-20 – Public Works / Septage Contract

Recommended **\$2,000** on a motion by Brian Callahan, second by Bill Kulbe (15-0-0)

Department 15-01 – Assistance/Agencies / General Assistance

Recommended **\$35,670** on a motion by Keith Otis, second by Josh McFarlin (15-0-0)

Department 15-02 – Assistance/Agencies / Social Service Agencies

No vote taken on a budget proposal of \$35,670 because these are the “Out-of-House” accounts.

Department 20-01 – Social/Cultural Activities / Re3creation Department

Recommended **\$46,484** on a motion by Josh McFarlin, second by Sandra Otis-Anderson (15-0-0)

Department 20-10 – Social/Cultural Activities / Library

Recommended **\$103,977** on a motion by Brian Callahan, second by Steve Bulloch (14-0-1)

Department 30-01 – Community Development / Planning Board

Recommended **\$4,800** on a motion by Bill Kulbe, second by Steve Bulloch (13-1-1)

Department 30-02 – Community Development / Economic Development Committee

Recommended **\$600** on a motion by Keith Otis, second by Brian Callahan (15-0-0)

Department 30-03 – Community Development / Code Enforcement

Recommended **\$31,928** on a motion by Jeff Pearson, second by Mike Nahme (15-0-0)

Department 30-04 – Community Development / Board of Appeals

Recommended **\$100** on a motion Keith Otis, second by Brian Callahan (15-0-0)

Department 30-05 – Community Development / Community Health Officer

Recommended **\$969** on a motion by Brian Callahan, second by Bill Kulbe (15-0-0)

Department 30-08 – Community Development – Mosman Park

Recommended **\$3,000** on a motion by Brian Callahan, second by Keith Otis (15-0-0)

Department 30-09 – Community Development / Holiday/Special Events

Recommended **\$4,000** on a motion by Sandra Otis-Anderson, second by Brian Callahan (15-0-0)

Department 30-10 – Community Development / Holiday Decorations

Recommended **\$300**

Department 30-13 – Community Development / Historical Preservation

Recommended **\$750** on a motion by Keith Otis, second by Brian Callahan (14-0-1)

Department 30-14 – Community Development / Comprehensive Plan

There was no vote taken on this item because no money was recommended by the Board of Selectmen

Department 30-18 – Community Development / Operating Budget/ Video System

Recommended **\$32,052** on a motion by Steve Bulloch, second by Brian Callahan (14-0-1)

Department 60-06 – Capital & Special Projects / Capital Loan

Recommended **\$4,000** on a motion by Keith Otis, second by Brian Callahan (15-0-0)

Department 60-15 – Capital & Special Projects / Reserves Approved at Town Meeting

Motion by Keith Otis, second by Brian Callahan, that all Reserve Amounts recommended by the Board of Selectmen be recommended by the Budget Advisory Committee.

Approved: 15-0-0)

The amounts recommended by the Board of Selectmen are as follows:

70-01 – Ambulance Reserve	\$20,000
70-02 – Public Works Reserve	\$20,000
70-03 – Road Maintenance Reserve	\$275,000
70-04 – Fire Dept. Equipment Reserve	\$35,000
70-05 – Public Safety Bldg. Reserve	\$5,000
70-06 – Police Cruiser Reserve	\$8,000
70-11 – Wharf Repair Reserve	\$2,500
70-12 – Sidewalk Reserve	\$1,000
70-14 – Property Revaluation Reserve	\$1,000
70-15 – Library Capital Repair	\$25,000
70-16 – Cemetery Equipment Reserve	\$500
70-17 – Building Repair Reserve	\$15,000
70-19 – Town Hall Computer Reserve	\$10,000
70-20 – Transfer Station Reserve	\$100
70-21 – Ambulance Defibrillator Reserve	\$4,000
70-22 – 175 Year Celebration Reserve	\$1,500

Motion by A.J. Koch, Jr., second by Keith Otis, that no more than \$25,000 be spent from surplus to offset items in the 2020 budget.

Approved: 15-0-0)

The meeting was adjourned at 8:25pm.

Respectfully submitted,
Brian Callahan, Secretary

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